

BUILD THE MOVEMENT, OCCUPY THE AIRWAVES

COMMUNITY-RADIO TOOLKIT

Thank you for volunteering for Prometheus Radio Project!

Everyone at Prometheus Radio Project is excited to have you helping to spread the word about the upcoming opportunity for your community to seize the airwaves.

We'll be here with you every step of the way so you can host a successful event in your area that will help others to understand the transformative power of community radio and the basic process of applying for a station license from the Federal Communications Commission (FCC).

This toolkit is just one way Prometheus can help you. You can expect that we will:

- Check in with you by phone or email
- Help you identify resources you might need
- Help to connect you with allies or event venues (if needed) in your area that we may know
- Promote your event on our websites, Facebook pages, and email list
- Provide online training for using the Popular Education Tools
- Help you follow-up with participants who want more information

In exchange for our support, we need a few things from you:

- Logistical information about your event so we can help promote it
- Good communication with our staff and volunteers who want to help you
- Pictures, videos or audio from your event
- A follow-up call to let us know how the event went and to help you wrap up
- Timely return of contact data – either online or by mail (we'll even send you a Prometheus t-shirt as a token of our appreciation!)

We hope you find this toolkit to be an asset as you begin to plan your efforts. The handouts in the toolkit are also available as separate files to make printing easier for you. You can find those at PrometheusRadio.org. Never hesitate to call us at 215-727-9620 ext. 504 or email jrousset@prometheusradio.org with questions or concerns as you work through the process. Prometheus is here to help!

In Community,

Belinda Rawlins
Field Director

Ian Smith
Field Manager

Jeff Rousset
Field Organizer

